



**DEPARTMENT OF THE NAVY**

**NAVY PERSONNEL COMMAND  
5720 INTEGRITY DRIVE  
MILLINGTON TN 38055-0000**

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From: Commander, Navy Personnel Command  
To: Distribution

Subj: BRIG BARBERSHOP OPERATIONS

Ref: (a) SECNAVINST 1640.9B

1. Barbershop operating procedures for Navy brigs are provided in Article 10203 of reference (a). To afford greater flexibility and to clarify barber procedures, the following are provided:

(a) Barber services shall be provided by brig staff to prisoners when the brig has qualified military or civilians assigned for the purpose of providing barber services. In those cases where a brig does not have qualified barbers assigned, the brig shall contract with the Base Exchange services or with other appropriate providers of barber service. In cases where barber services are contracted out, the cost of haircuts for prisoners in a no-pay status will be funded from the brig's operating budget. Prisoners in a pay status will receive and pay for haircuts using their own funds or by charging to their pay account. Haircuts will be free when barber services are provided by brig staff.

(b) Only qualified barbers shall cut prisoners' hair.

(c) Barbers shall be properly trained and qualified. Military barbers shall have completed appropriate military training and be assigned the appropriate NEC or specialty code for barbering. Navy barbers who have the barber NEC are considered trained and qualified. Civilian barbers shall be qualified in accordance with the procedures established by the provider.

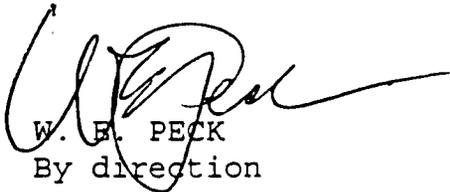
(d) Prisoner barbers may be used provided they have completed formal barber training (civilian or military) or an approved barber training course provided by the confinement facility, and are certified as qualified. Prisoner barbers, when used, must work under direct supervision of a qualified barber (civilian or military) and their certificate shall be displayed in the work area.

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(e) Barbershops located within a facility shall meet all sanitation requirements directed by medical regulations.

2. Procedures promulgated above will be incorporated into the forthcoming revision of reference (a).

3. Point of contact is Mr. H L Thomas, DSN 882 4454 or (901) 874 4454.



W. E. PECK  
By direction

Distribution:

CINCLANTFLT (N16)

CINCPACFLT (N4682)

All Navy Brigs/CCUs