



DEPARTMENT OF THE NAVY
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20350-1000

MAY 14 2004

From: Secretary of the Navy
To: President, FY-05 Naval Reserve Lieutenant Commander Line
Promotion Selection Board

Subj: PRECEPT CONVENING FY-05 PROMOTION SELECTION BOARD TO
CONSIDER OFFICERS IN THE LINE ON THE RESERVE ACTIVE-
STATUS LIST OF THE NAVY FOR PROMOTION TO THE PERMANENT
GRADE OF LIEUTENANT COMMANDER

Encl: (1) Board Membership
(2) FY-05 Reserve Officer Promotion Selection Board
Guidance

1. Membership, Date, Location, and Function

a. The promotion selection board, consisting of you as president and the officers listed in enclosure (1), is ordered to convene at Navy Personnel Command, Millington, TN, at 0800, 17 May 2004, or as soon as practicable thereafter. The function of the board is to consider Reserve Active-Status List officers in the line for promotion to the permanent grade of Lieutenant Commander. The records and names of all eligible officers, determined as of the date the board convenes, will be furnished to the board. The names of those officers who are above and in the promotion zone will be indicated, as appropriate.

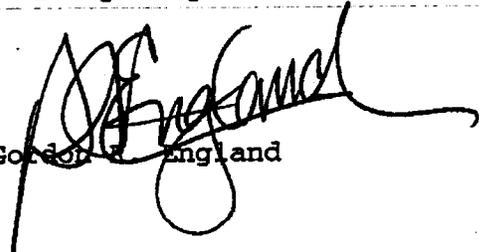
b. The board shall proceed in accordance with the FY-05 Reserve Officer Promotion Selection Board Guidance, enclosure (2), and any other guidance contained in this letter.

2. Authorized Selections. The total number of officers who may be recommended in each competitive category shall be the number that most closely approximates the percentage set forth below, of in-zone eligible officers determined as of the date the board convenes. The Chief of Naval Personnel shall determine the number of in-zone eligible officers on the convening date, calculate the number that may be recommended for promotion under the percentages set forth in the FY-05 Reserve Officer Grade Promotion Plan, and furnish the number to the board. The board may recommend up to the number provided by the Chief of Naval Personnel.

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<u>COMPETITIVE CATEGORY</u>	<u>PERCENT TO SELECT</u>
Unrestricted Line Officer	85
Unrestricted Line Officer (FTS)	85
Engineering Duty Officer	90
Aerospace Engineering Duty Officer (Engineering)	90
Aerospace Engineering Duty Officer (Maintenance)	80
Aerospace Engineering Duty Officer (Maintenance) (FTS)	87
Special Duty Officer (Information Professional)	90
Special Duty Officer (Cryptology)	85
Special Duty Officer (Merchant Marine)	85
Special Duty Officer (Intelligence)	90
Special Duty Officer (Intelligence) (FTS)	90
Special Duty Officer (Public Affairs)	88
Special Duty Officer (Reserve Recruiter) (FTS)	85
Special Duty Officer (Oceanography)	90
Limited Duty Officer (Line)	80

3. Unless expressly authorized or required by the President, Secretary of Defense, or myself, neither you nor any member of the board or administrative staff may disclose the proceedings, deliberations, or recommendations of the promotion selection board. All board members and administrative staff must comply fully with these requirements, and I expect you to emphasize the need for strict confidentiality.


 Gordon England