



DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
2300 E STREET NW
WASHINGTON DC 20372-5300

Canc: Jul 2003

IN REPLY REFER TO
BUMEDNOTE 1520
M3F7/M3F8 (MED-21/23)
3 Jul 2002

BUMED NOTICE 1520

From: Chief, Bureau of Medicine and Surgery
To: Ships and Stations Having Medical Department Personnel

Subj: 2002 GUIDANCE FOR STUDENT FLIGHT SURGEON AND STUDENT
UNDERSEA MEDICAL OFFICER TRAINING APPLICATIONS

Ref: (a) CANTRAC NAVEDTRA 10500 series C
(b) MANMED articles 15-32, 15-65, 15-66, and 15-69
(c) OPNAVINST 6110.1F

Encl: (1) Sample Letter of Application
(2) Application Dates, Checklist, and Deadlines Worksheet

1. Purpose. To establish guidelines for submitting applications and administrative policies governing application for and assignment to subject training. References (a) through (c) provide further guidance.

2. Cancellation. BUMEDNOTE 1520 of 7 Sep 2001.

3. Policy. The Graduate Medical Education Selection Board (GMESB) reviews requests from interns for training as a flight surgeon or undersea medical officer. Requests from all other applicants are reviewed by the cognizant office at the Bureau of Medicine and Surgery (BUMED). In each case, the reviewing authority takes into consideration the overall needs of the service, the applicant's academic background, motivation, professional aptitude, experience, and physical qualifications. Naval Medical Department policy requires that graduates of the flight surgeon and undersea medicine courses serve in an active duty operational assignment for a minimum of 2 years following completion of training. Participants in the Armed Forces Health Professions Scholarship Program and graduates of the Uniformed Services University may discharge those active duty obligations concurrently during this period of training. Applications will only be considered for complete, continuous training, except for specific Navy requirements.

4. Flight Surgeon Training. The Naval Aerospace Medical Institute (NAVAEROMEDINST), Pensacola, FL, conducts formal training leading to designation as a naval flight surgeon. The course is approximately 24 weeks long and conducted in three phases. The first phase consists of academic and clinical training and experience in special problem areas of the aviation environment. The second phase provides aviation preflight indoctrination, which includes training in water and land survival, and academic instruction in meteorology, navigation, aerodynamics, and aircraft engines. The third phase consists of 6 weeks of primary flight training. Classes convene in July, September, and December of each calendar year per reference (a). For additional

information, contact the Director, Medical Corps Programs, NAVAEROMEDINST at (850) 452-2457 or DSN 922-2457; nami_mcdh@nomi.med.navy.mil; or on the Web site at: http://www.nomi.med.navy.mil/NAMI/SFS%20Recruiting_files/frame.htm.

5. Undersea Medical Officer Training. The Naval Undersea Medical Institute (NAVUSEA-MEDINSTITUTE), Groton, CT conducts undersea medical officer training. The course is approximately 23 weeks long and is conducted in three phases. The first phase includes training in submarine medical administration and occupational medicine, and intensive physical training in preparation for phase two. The second phase is diving training, conducted while the officer is on temporary additional duty to the Naval Diving and Salvage Training Center, (NAV DIVE-SALVTRACEN) Panama City, FL. The third phase is at the NAVUSEAMEDINSTITUTE and the training is in radiation biology, radiation health, and radiation health administration. Classes convene in January and July of each calendar year per reference (a).

6. Quota Control. BUMED (M3F)/(MED-02) is responsible for quota control for these programs. Quotas are assigned only after all reviews are complete. Training quotas are based on Naval service requirements dictated by higher authority.

7. Class Assignments. The Navy Personnel Command (PERS-4415) details selected Medical Corps officers to specific classes. BUMED (M3F)/(MED-02) provides a list of selectees and alternate candidates to PERS-4415. PERS-4415 maintains class rosters and, based on assignment requirements, issues appropriate orders to candidates for a specific course date.

8. Submission of Applications. Submit all applications for assignment to flight surgeon or undersea medical officer training following enclosure (1).

a. Active duty Navy applicants (includes non-intern, intern, and scholarship students in a civilian internship) must apply via appropriate chain of command to Chief, Bureau of Medicine and Surgery (M3F)/(MED-02), 2300 E Street, NW, Washington, DC 20372-5300.

b. All civilian applicants must apply through a Navy recruiter. Forward the application for training and the commissioning package together to the Commander, Navy Recruiting Command (COMNAVCRUITCOM), Code 32, 5720 Integrity Drive, Millington, TN 38054-5057. COMNAVCRUITCOM forwards application packages to BUMED (M131)/(MED-52) for professional review and processing.

(1) Accession to the Navy may be made contingent on acceptance into subject training curriculum.

(2) Accession to the Navy does not constitute approval for training because physical qualifications for active duty differ from those required for the subject training programs.

c. Other United States uniformed service Medical Department officers must submit applications through their parent agency's chain of command.

d. Allied uniformed Medical Department officers must apply through appropriate diplomatic offices under the Security Assistance Training Program.

9. Application Content and Submission Procedures

a. Each formal letter of application must include:

(1) Original Report of Medical Examination (DD Form 2808 or SF 88). (All applicants must be physically qualified per reference (b)). SF 88 is the only acceptable form for undersea medical officer applications.

(2) Original Report of Medical History (DD Form 2807-1 or SF 93). SF 93 is the only acceptable form for undersea medical officer applications.

(3) Curriculum vitae.

(4) Recent letter of recommendation from the applicant's program director or senior medical officer.

(5) A brief statement by the applicant stating his or her reasons for wanting to enter the field of either aviation medicine or undersea medicine in relation to career goals and future Specialty Training.

(6) Command endorsement (for active duty).

(7) Results of last physical fitness assessment (PFA) (active duty applicants only). If PFA results are not available, a memorandum from the Command Fitness Coordinator (CFC) stating that the applicant is within Navy standards for height and weight, or if not within standards, stating the applicant's percent body fat.

(8) Officer photograph (active duty applicants only). This is the full-length photograph in khaki, identical to that required for submission to the Navy Personnel Command following MILPERSMAN article 1070-180, and described on NAVPERS Form 1070/10. Officers may also use this opportunity to update said photograph in their service records by submitting another copy to the Navy Personnel Command, by separate correspondence, if so desired. See paragraph 13 below for information regarding forms availability.

b. Additional requirements

(1) Flight Surgery applicants

(a) Submit a copy of the complete aviation physical examination performed by a flight surgeon per reference (b). It must include a sickle cell test, glucose-6-phosphate dehydrogenase (G6PD) test, and a current test for human immunodeficiency virus (HIV). Record all test results on the DD Form 2808 or SF 88. Any physical examination that recommends a waiver of the physical standards must be accompanied by the appropriate

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specialty consultation. Anthropometric measurements shall be taken following BUMEDINST 3710.1. These measurements shall be recorded on NAVMED Form 6410/9. If the Digital Anthropometric Video Imaging Device (DAVID) is used, the DAVID report is an appropriate equivalent to the NAVMED Form 6410/9. Note that BUMED (M3F)/(MED-02) must have the results of the flight physical before an applicant may be selected for student flight surgeon training.

(b) Fax a copy of the complete history, physical examination, and NAVMED 6410/9 or DAVID report, to NAVAEROMEDINST (Code 342) at (850) 452-3883, or DSN 922-3883, for evaluation and entry into the aviation medical database. If fax is not available, the forms can be sent by e-mail to code427@nomi.med.navy.mil. If neither of these media is available, the forms can be mailed to Officer in Charge, Naval Aerospace Medical Institute (Code 342), 220 Hovey Road, Pensacola, FL 32508-1047. Additionally, the original of the complete history and physical examination must be placed in the applicant's health record.

(c) One copy of NAVMED Form 6410/9, or of the DAVID report, shall be entered into the officer's health record. A second copy shall be marked, "Flight Surgeon Applicant," and forwarded by facsimile to Naval Aviation Schools Command, Code 03G at (850) 452-2290 or DSN 922-2290, for evaluation of an applicant's anthropometric compatibility with naval aircraft. If facsimile is not available, call (850) 452-4701 for instructions. An unofficial evaluation of compatibility may be attempted from field sites using the Naval Anthropometric Certification Evaluation System at: <https://nasc-pmss.cnet.navy.mil/anthro/loginAnthro.asp>. ***Merely meeting commissioning requirements for height and weight does not guarantee anthropometric compatibility with any or all of the naval aircraft.***

(2) Undersea Medicine applicants

(a) Submit a complete submarine, diving, and radiation health physical examination performed by an undersea medical officer per reference (b), using SF 88 and SF 93. Any physical examination that recommends a waiver of the physical standards must be accompanied by the appropriate specialty consultation supporting such a waiver.

(b) All test results will be recorded on the SF 88. Block 5 of the SF 88 and SF 93 and block 77 of the SF 88 must indicate "submarine duty," "diving duty," and "radiation health."

(c) Whenever possible a pressure test should be performed and documented. If a pressure test cannot be performed, it may be deferred until reporting to NAVUSEAMED-INSTITUTE.

(d) Applicants must pass the diver physical screening test, which can be viewed at <https://wwwnt.cnet.navy.mil/ndstc/physical.asp>. Specifically, upon reporting to NAVDIVESALVTRACEN, Panama City, FL, candidates must be able to perform 50 sit-ups, 42 diver pushups, 6 pull-ups, run 1.5 miles in less than 12 minutes 45 seconds, and swim 500 yards in less than 14 minutes using the side-stroke or breast stroke.

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(3) Applicants to both Flight Surgery and Undersea Medicine. Many applicants are interested in both programs. Applicants may apply simultaneously for both programs with the understanding that they will only be allowed to choose one program. (After completion of training in one program, officers may request training in the other programs at a later date.) There is no penalty for applying to both programs, i.e., application to both programs shall not be viewed negatively by either review authority.

(a) Complete all requirements for flight surgery and undersea medicine detailed above.

(b) Clearly indicate training preference in paragraph 1 of the application.

10. Application Deadline. For interns, BUMED (M3F)/(MED-02) must receive the fully completed application, including any ancillary consultations, by 31 October 2002. Other candidates may submit applications at other times after consultation with their detailers.

11. Commanding Officer's Endorsement. Command endorsement is required for these courses for active duty applicants. The endorsement by the applicant's commanding officer must be a thorough and complete evaluation of the candidate. The commanding officer's comments about performance of duties, professional aptitudes, and overall officer characteristics are key to selecting the best medical officers to fill the limited number of training billets available. Applicants currently in civilian training programs should submit a similar endorsement from their program director.

12. Selection, Applicant Notification, and Applicant Declaration of Intention to Accept Training

a. For interns, the Undersea Medicine Selection Committee and the Flight Surgeon Selection Committee make final recommendations for selection for training, through a formal review process, to the GMESB. Both committees meet from late November to early December, in conjunction with the convening of the GMESB. Applicants who are otherwise qualified for the respective programs, but are not primary selectees, are placed on an alternate list. If a primary selectee is unable to attend the training, a candidate from the alternate list will be selected.

b. The Graduate Medical Education (GME) office at each training hospital will be notified by message on or about 18 December. The GME office will notify interns about selection results (selected or alternate status).

c. Non-intern applicants will be notified individually by the review authority at BUMED.

d. Interns selected for training must officially notify PERS-4415 (Medical Corps detailers) and the Medical Corps Program Office, Naval School of Health Sciences, (Code 0M), of their decision to accept or decline the training by the first week of January. Notification may be by letter, email or naval message. Send information copies to BUMED (M3F7)/(MED-21) or (M3F8)/(MED-23), as applicable. Individuals selected for more than one training program (FS, UM, or GME) may accept only one program. Acceptance of a FS or UM program will result in

forfeiture of designation as a selectee or alternate for any other GME training program to which an applicant may have applied. Failure to notify PERS-4415 or the Medical Corps Programs Office by the required deadline may result in the loss of the training opportunity.

13. Forms

a. DD Forms 2807-1 and 2808 may be downloaded at: http://www.dior.whs.mil/icdhome/forminfo/WWWINFO_1Page2412.htm and at: http://www.dior.whs.mil/icdhome/forminfo/WWWINFO_1Page2418.htm, respectively, or obtained through normal supply procurement procedures.

b. SF 88 and SF 93 can be found at appendix A of NAVMED P-5055, Radiation Health Protection Manual, which can be downloaded from the Virtual Naval Hospital at: <http://www/vnh.org/Admin/RadHealth/RHPManualTOC.html>, and are also posted at: <http://navymedicine.med.navy.mil/instructions/external/NAVMED%20P-5055.pdf>.

c. NAVMED 6410/9 (Rev. 4-77), Anthropometric Data Record, S/N 0105-LF-206-4145, may be downloaded from <http://navymedicine.med.navy.mil/instructions/external/6410=9.pdf> or ordered per CD ROM NAVSUP PUB 600 (NLL).

d. NAVPERS 1070/10, Officer Photograph submission sheet and instructions, may be downloaded at https://buperscd.technology.navy.mil/bup_updt/upd_CD/BUPERS/FORMS/PDF/N1070_10.pdf.



V. W. MUSASHE
Deputy Chief for Fleet
Operations Support

Copy to:

SNDL, A3 (CNO--N01, -093, -59, -99B)
B5 (COMPT COGARD--G-KMA-5)
23C3 (COMNAVRESFOR--Code 53)
24A (NAVAL AIR FORCE COMMANDERS)
24D (SURFACE FORCE COMMANDERS)
24J (FLEET MARINE FORCE COMMANDERS)
C55A (NODAC WASHINGTON DC)
FJA1 (BUPERS--PERS-4415)
FJB1 (COMNAVCRUITCOM--32)
FJB2 (NAVCRUITAREA)
FJB3 (NAVCRUITDIST)
FR9 (NAVRESREDCOM REG)
FR10 (NAVRESCEN)
FT1 (CNET--N-6)
FT73 (NETSAFA)

Available at: <http://navymedicine.med.navy.mil/instructions/external/external.htm>

LETTER OF APPLICATION

Date: _____

From: _____
To: Chief, Bureau of Medicine and Surgery (M3F)/(MED-02), 2300 E Street NW,
Washington, DC 20372-5300
Via: _____
(Applicant's commanding officer for active duty only, or Commander, Navy Recruiting
Command for civilians)
Subj: COURSE OF INSTRUCTION LEADING TO DESIGNATION AS A NAVAL FLIGHT
SURGEON OR NAVAL UNDERSEA MEDICAL OFFICER
Ref: (a) BUMEDNOTE 1520 of _____
Encl: (1) Report of Medical Examination (DD 2808 or SF 88)
(2) Report of Medical History (DD 2807-1 or SF 93)
(3) Curriculum Vitae
(4) Letters of Recommendation
(5) Applicant's Statement
(6) PFA Results or Command Fitness Coordinator Memo (applicants currently on active duty)
(7) Officer Photograph (applicants currently on active duty)
(8) Anthropometric Data Record (NAVMED 6410/9) or DAVID report (Flight Surgeon
applicants only)

1. Per reference (a), I request to be considered for the course of instruction leading to designation as
(choose one):

- Flight Surgeon only
- Undersea Medical Officer only
- Undersea Medical Officer (Flight Surgeon second choice)
- Flight Surgeon (Undersea Medical Officer second choice)
- Flight Surgeon (in conjunction with application for the Residency in Aerospace Medicine)
- Undersea Medical Officer (in conjunction with application for the Residency in Undersea
Medicine)

2. If accepted for this training, I agree to remain in an active duty operational assignment for a minimum
of 2 years after completion of training.

3. I am also applying for the following clinical residency programs (if none, so state): _____.

4. Enclosures (1) through () (5, 7, or 8, as appropriate) are attached as required.

(Signature)

Enclosure (1)

APPLICATION DATES, CHECKLIST, AND DEADLINES WORKSHEET

The table summarizes dates, action items and deadlines for student flight surgeon and student undersea medical officer training applications. It is designed for use as a worksheet for you to identify all required items for your application and keep track of your application's progress.

- "Empty" cells indicate some action needs to be taken in order to complete the process from application through class assignment.
- "N/A" means not applicable.
- Refer to BUMEDNOTE 1520 text for detailed explanations.

| Item | Active Duty Intern | HPSP Participant deferred for Civilian Internship | Civilian Intern | Active Duty | Civilian |
|---|---|---|----------------------|-------------|-------------|
| Intern Operational Medicine Orientations <ul style="list-style-type: none"> • NMC Portsmouth, VA • NNMC Bethesda, MD • NH Jacksonville, FL • NH Pensacola, FL • NH Bremerton, WA • NH Camp Pendleton, CA • NMC San Diego, CA | 15 Aug 02 16 Aug 02 21 Aug 02 20 Aug 02 04 Sep 02 05 Sep 02 06 Sep 02 | N/A | N/A | N/A | N/A |
| Letter of Application | | | | | |
| Enclosures to Application | | | | | |
| Physical Examination (student flight surgeon and/or submarine, diving, and radiation health) <ul style="list-style-type: none"> (1) DD Form 2808 or SF-88 (2) DD Form 2807-1 or SF-93 <ul style="list-style-type: none"> • Specialty Consults (as needed) • Pressure test (UMO Only) | | | | | |
| (2) Curriculum Vitae | | | | | |
| (3) Letter(s) of Recommendation (up to three) <ul style="list-style-type: none"> • (Program director for applicants currently in GME) | | | | | |
| Applicant's Statement | | | | | |
| PFA Results or CFC Memo (AD Only) | | N/A | N/A | | N/A |
| NAVMED 6410/9 or DAVID report (FS Only) | | | | | |
| Officer Photograph | | N/A | N/A | | N/A |
| Application forwarded via... <ul style="list-style-type: none"> • CO Endorsement | CO Yes | NMETC (OM) N/A | CNRC N/A | CO Yes | CNRC N/A |
| Deadline for Applications | 31 Oct 02 | 31 Oct 02 | 31 Oct 02 | N/A | N/A |
| Selection Committee Meets | Late Nov 02 | Late Nov 02 | Late Nov 02 | As required | As required |
| Release of Board Results | Mid Dec 02 | Mid Dec 02 | Mid Dec 02 | As required | As required |
| Deadline to accept/decline selection for training | First week of Jan 03 | First week of Jan 03 | First week of Jan 03 | N/A | N/A |
| Contact PERS-4415 for class assignment, start date, and orders | | | | | |